



Insurance Reimbursement Letter Request		Date:	
YMCA Branch: Pittsfield	□ Northern Berkshire		
Name:			
Address:	City:	_ State:	Zip:
Phone:	Email:		
Dates Requested:			
Beginning Date:			
Ending Date:			
When complete:			
$\hfill\Box$ Please mail the letter to me at th	e above address.		
☐ I will pick it up at the Welcome C	enter.		

Please allow 5 business days for processing. Thank you.